



JAMES IRWIN CHARTER SCHOOLS

Character Development and Academic Excellence

Mission Statement: The mission of James Irwin Charter Schools is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.

Board of Directors Meeting Minutes August 25, 2020 ~ 6:05 p.m.

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Board Members Present:

- Shaun Manley, President
- Jeff Kemp, Vice President
- Steve Hester, Treasurer
- Angie Guerrero, Secretary
- Duane France, Director
- Greg Swartz, Director
- Leilani Foronda, Director

JICS Executives:

- Rob Daugherty, Chief Executive Officer
- Eileen Johnston, Chief Financial Officer

I. Preliminary

1. Call to Order – Duane France 6:08 p.m.
2. Approval of Agenda – Steve Hester comments the need to change the agenda posting site to the library doors. Steve makes motion to approve the agenda as amended. Leilani Foronda seconds. No further discussion. All in favor 7/0.
3. Election of Officers – Steve appointments Duane France as chairman until new board is appointed.



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- Board President ~ Steve Hester nominates Shaun Manley, Angie Guerrero seconds. No objection. All in favor 7/0. Shaun Manley is nominated to a ^{two}three-year term.
- Board Vice President ~ Steve Hester nominates Jeff Kemp. No objection. Jeff Kemp is nominated to a two-year term.
- Board Secretary ~ Duane France nominates Angie Guerrero. No objection. Angie Guerrero is nominated to a two-year term.
- Board Treasurer ~ Shaun Manley nominates Steve Hester. No objection. Steve Hester is nominated to a ^{two}three-year term.

II. Reports

1. CEO Report – Rob Daugherty gives an update on the building and daycare. Concrete has been poured. Lockers were moved. JICA ramps are installed. Biggest issue is there is water standing on the sports field. We have contacted the vendor and if this is true we will need to tear it all up and start over. Staffing is in pretty good shape, there is some fluctuation which is quite normal for this time of year. Linda has been spending a lot of time on the CARES grant and doing some marketing. COVID-19 as of today, we have no positive cases of staff or students.

Our cleaning crew is wiping down all high touch areas.

2. CFO Report – Eileen is still waiting for a copy of the draft audit. SPED administration costs from Harrison, which are wrong. Eileen is pushing back on it. The auditors are there this week and they told her it will be their priority to get those numbers done. July statements have been sent out to the principals.

3. Principal Reports

- JICA – Saadia Dumas – It's amazing to have the kids back. The kids are happy to be back masks or no masks. Parents are happy to have kids back. Carline was a challenge. We have reduced our 1.5 hour pick up to 30 minutes. SPED we have a new administrative person Audra and she is doing a great job. We have a second grade teacher who is getting educated in SPED and we hired her as an alternate SPED coordinator. We won a grant from the American Heart Association for a water bottle station it is a \$3500 grant. Sanitization person is doing a great job. We have a challenge with withdrawals. We had 36 withdraws.



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- PTEC - LeErica Warren - PTEC had an amazing start. Teachers we excited to have the students back. We had a couple of compliments from D49 staff about our process. Kids are wearing masks because they know it's important. The teachers who were exposed to a positive COVID person are on quarantine until next Wednesday. We are going to start a community night of maybe movies or streaming games, etc. We have had internet issues. Mark is working with us to find out why this is happening. Lack of equipment is an issue with teachers stress.

III. Consent Agenda - Move the official agenda posting site from the business office doors to front of north entry library door.

IV. Discussion Items:

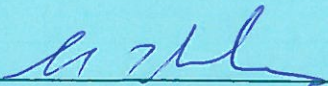
1. Board Retreat - Hold off on the September retreat until October/November. We will discuss in the September working session.
2. CLCS Membership - The recommendation from the CEO is to not renew the membership.

V. Decision Items

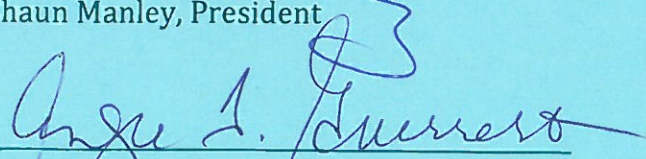
1. Adoption of Policy - B-1G-T - Steve makes a motion to adopt B-1G-T. It gets us through count day during COVID-19. We will vote on the policy of B-1G-T. Jeff seconds the motion. No further discussion. All in favor 7/0.
2. CLCS Membership Steve makes a motion that James Irwin Charter Schools does not renew CLCS membership this year. Duane France seconds. No further discussion. All in favor 7/0.

Adjournment: Shaun Manley adjourns at 7:43 p.m.

Respectfully submitted:



Shaun Manley, President



Angie Guerrero, Secretary